

Ad Hoc Design Review Board Special Meeting Minutes

Thursday, August 17, 2011
6:00 PM – Conference Room
Ellington Town Annex

Members Present: Gary Chaplin, Michele Beaulieu and Robert Dawson

Other Present: Peter Williams, Dan Wright

1. Call to Order: Chairman Bob Dawson called the meeting to order at 6:00.

2. Citizens Forum/Public Comments: None

3. New Business

Design reviews

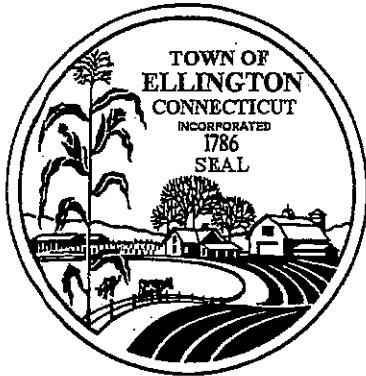
25-27 West Road Site Plan Review #Z201123 – Peter Williams made notes of the review and will prepare, in writing, the board's recommendations for the Planning and Zoning Commission. (Attached)

5. Adjournment

**MOVED (Beaulieu) SECONDED (Chaplin) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING AT 6:58 PM OF THE AD HOC DESIGN REVIEW
BOARD**

Respectfully Submitted,

Peter Williams



MEMORANDUM

DATE: August 22, 2011

TO: Planning & Zoning Commission

FROM: Peter Williams, Administrator
Ad Hoc Design Review Board

SUBJECT: Z2001123 25-27 West Rd – Site Plan
review – Change of use for 25 West Road

On Thursday, August 17, 2011 the Ad Hoc Design Review Board did a review of the above referenced application.

The overall site design and building, as represented, appears to be compatible to the surrounding area. The Design Review Board felt the keeping of the old Architecture design of the building was very appropriate for this area.

The only recommendations arising out of the review were:

- Add more planting to the south side of the parking lot to better screen and buffer the impact of the larger parking area.
- Add some more plantings in the front of the existing Single Family Home, to better tie-in with the new plantings around the other building.

The Design Review Board recommends this applicant's design be approved with the above conditions.